

V.P.M.'s R.Z. Shah College of Arts, Science and Commerce

Mulund (East), Mumbai – 400081

Minutes of IQAC meeting -

An IQAC meeting was held on 9-4-2021 on google meet platform between 6.00 pm and 7 pm.

Following members were present –

- 1) Mrs. Anjaneeka Uday, Vice Principal, HOD Mathematics
- 2) Mrs. Shruti Shouche, IQAC coordinator, HOD Commerce

IQAC members -

- 3) Mrs. Rajashree P., Coordinator IT and Cs
- 4) Mr. Vilas Mahajan, HOD IT and CS
- 5) Mr. Om Dewani, HOD Accountancy
- 6) Mr. Nitin Patil, Asst. Prof. Physics
- 7) Mrs. Shilpa Jadhav, Librarian
- 8) Mrs. Sujata Gudi, Asst. Prof. Accountancy

Following points were discussed –

Mrs. Shruti S., the IQAC coordinator, asked each criterion head about pending matters. She also asked about status of documentation for each criterion.

Mrs. Shruti asked Mr. Nitin Patil, about criterion II, pending matters like course outcome verification, course outcome mapping, etc. Mr. Nitin Patil informed that the work is in progress. Ms. Chaitali Kadam, has prepared a notice for coordinators and HODs to verify course outcome and make changes if any. She would send it all HODs. He also stated the need of speeding the work of completing staff data sheet,

required for completing metrics fulfillment of criterion II. Mrs. Shruti said that she would look into it.

Mrs. Shruti Shouche asked Mrs. Sujata Gudi about the progress of criterion VII requirements, like enquiry about biogas plant and sensor based energy lights. She informed that the work is in progress, and she would definitely look into it. In this regard, further Mr. Nitin Patil suggested fitting of solar lamps in the college campus, as a step towards use of renewable energy source.

Criterion I head, Mr. Vilas Mahajan, requested checking of SSR, so that any requirement could be fulfilled in the remaining period of academic year 2020-2021, before the academic year ending on 31st May 2021.

Further discussion was held with respect to conducting SSS (student satisfaction survey), which is an important aspect of NAAC data validation process, questioning how to get maximum students' response for the same. Everyone agreed to the conclusion that it has to be conducted during lecture time, so that we get many students to fill the SSS form.

Meeting ended with thanks to the chair.



A handwritten signature in blue ink that reads "Shruti".

Mrs. Shruti Shouche
IQAC coordinator